



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9745323
Procuring Entity CITY OF PASIG
Title Supply, Delivery and Printing of Book Cards, Book Pockets, Borrower's Cards, and Catalog Cards - Pasig City Library
Area of Delivery Metro Manila

Solicitation Number: R1 100-23-01-224	Status	Active
Trade Agreement: Implementing Rules and Regulations	Associated Components	1
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	3
Classification: Goods	Document Request List	2
Category: Printing Services	Date Published	12/05/2023
Approved Budget for the Contract: PHP 37,000.00	Last Updated / Time	05/06/2023 11:00 AM
Delivery Period: 30 Day/s	Closing Date / Time	08/06/2023 17:00 PM
Client Agency:		
Contact Person: ATTY. PONCE MIGUEL D. LOPEZ Officer In Charge, Procurement Management Office Pasig City Hall, Caruncho Avenue, Barangay San Nicolas, Pasig City Metro Manila Philippines 1600 63-2-86431111 Ext.1461 bidsandawards@pasigcity.gov.ph		

Description

Items Quantity / Units

1 Book card,
- details
title: Pasig City Library and Learning Resource Center
book card color: green
book card dimension: 5"/3.2"
100gsm
(see attached sample picture) 1000 pcs.

2 Book pocket,
- book pocket color: ceam
dimension: 6.3"/3.5"
250gsm 1000 pc

3 Borrower's Card,
- Title: Pasig City Library and Learning Resource Center
borrowers' card

dimension: 5"/3"
 card color: pink
 100gsm
 front and rear sample picture attached 1000 pc

4 Catalog Card,
 - dimension: 5"x3"
 120gsm
 card stock color: white 2000 pc

PRICE QUOTATION/S SHOULD BE PRINTED ON COMPANY'S OFFICIAL LETTERHEAD TOGETHER WITH THE FOLLOWING UPDATED DOCUMENTS;

-Mayor's/Business Permit
 -PhilGEPS Registration Number
 -Income/Business Tax Return
 -Accomplished and notarized Omnibus Sworn Statement
 (https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement (Revised).docx)
 -Proof of Authorization: Secretary's Certificate if corporation, or Special Power
 Of Attorney, if individual

NOTE:
 TO BE SUBMITTED SEALED AND LABELED ON A LONG BROWN ENVELOPE, FOLLOWING THIS FORMAT AS FOLLOWS:

FOR:
 ATTY. JOSEPHINE C. LATI-BAGAOISAN
 BAC Chairperson

THRU:
 ATTY. PONCE MIGUEL D. LOPEZ
 Officer In Charge, Procurement Management Office
 4th Floor, Pasig City Hall,
 Caruncho Avenue,
 Pasig City

DATE : _____
 COMPANY'S NAME : _____
 PhilGEPS REFERENCE NUMBER : _____
 PROJECT TITLE : _____

Remarks

New closing date, June 08, 2023 at 5:00 PM

Please be guided accordingly

Created by ATTY. PONCE MIGUEL D. LOPEZ

Date Created 11/05/2023

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